

**APPLICATION FOR ADVANCE FOR THE PURCHASE OF SCOOTER / MOTOR CYCLES  
(PLEASE SCOPE OUT THOSE NOT APPLICABLE)**

- 1- Full Name and designation \_\_\_\_\_
- 2- Permanent or Temporary \_\_\_\_\_
- 3- Amount of advance required \_\_\_\_\_
- 4- Monthly Salary (a) Basic pay \_\_\_\_\_  
(b) Spl. Pay/or application pay \_\_\_\_\_  
(c) D. Allowance \_\_\_\_\_  
(d) Other Allowances \_\_\_\_\_
- 5- Date of superannuation of the applicant \_\_\_\_\_
- 6- Name and designation of the surety, if any \_\_\_\_\_
- 7- Date of superannuation of the surety \_\_\_\_\_
- 8- Particulars of any advance previously \_\_\_\_\_
  - (a) No. & date of sanctioning order \_\_\_\_\_
  - (b) Amount sanctioned \_\_\_\_\_
  - (c) The date on which repaid in full with interest \_\_\_\_\_
- 9- Whether an advance has been refused in the past \_\_\_\_\_

**Signature of the applicant**

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I..... do hereby declare that I have read the rules regulating the grant of motor cycle etc. advances and will above be insurance beyond the period mentioned in the rules, I shall be liable to repay the entire advance in the lump sum at one.

**Signature of the applicant**

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Certified that the entries against item two and four are correct. Certified that it is necessary that the applicant should use a scooter in discharge of his duties for the convenient transaction of Government business.

**Signature and designation of the Forwarding Officer**