



## **ANNEXURE I**

### **FORMAT FOR SUBMISSION OF PROPOSAL FOR AUTONOMOUS STATUS**

**The proposal should be submitted to the UGC in the following format:**

#### **PART I: BACKGROUND OF THE INSTITUTION**

#### **PART II: SUPPLY OF INFORMATION BASED ON CRITERIA**

1. Academic reputation and provisions (performance in university examinations and other academic activities)
2. Academic attainments of the staff.
3. Mode of selection of students and teachers.
4. Physical facilities, i.e., library, accommodation and equipment.
5. Institutional management.
6. Financial resources the management can provide for the development of the institution.
7. The responsiveness of the administrative structure to the views of staff and students.
8. Extent of freedom enjoyed by the staff for advanced scholarships, research and experimentation and involvement in educational innovation and reforms.

### **PART III: IMPLEMENTATION OF AUTONOMY**

- Aims and objectives
- Management of the college
- Academic Council: Structure & functions
- Boards of Studies: Structure & functions
- Other committees
- Admission eligibility
- Curricular programme
- Student feedback
- Internal assessment
- External assessment
- Financial implications
- Course contents
- Co-curricular and extra curricular activities

### **PART IV: BASIC INFORMATION:**

1. Name of college:
2. Name of principal:
3. Telephone/fax/email:
4. Year of establishment:
5. Whether private/government/university maintained:
6. Year of grant of permanent affiliation:
7. Courses offered:  
U.G.  
P.G.  
M. Phil.
8. Student enrolment during last three years:

U.G.  
P.G.  
M. Phil.

9. Faculty strength category-wise:(Please enclose list of faculty with their qualifications/papers/books/monographs if published)

10. Administrative, laboratory and library staff:

11. Results during the last five years: percentage of :

	I st Division	2 nd Division	Overall Pass
UG			
PG			

12. Number of M.Phil./Ph.D.s produced during the last three years:

Subject	Year	M.Phil	Ph.D.

List of journals in the library:

List of major items of equipment in the college (costing more than Rs.50,000/-each):

13. Whether college has been accredited by NAAC, mention the rating

Signature of Registrar of Affiliating University (With Seal)

Signature of Principal